Electronic Screening Process

1. Applicant Submits Resume (This can be done manually or electronically via the Internet or Fax transmission.)
2. Information Scanned into Database
3. Applicant Notified by Postcard of Resume Receipt
4. Applicant Uses PIN to Access Automated System
5. Applicant Dials 800 number and takes IVR*

Principal and/or Academic Team Leaders Select Best Applicant

Schools Call Applicant to Schedule an Interview

Principals Select Applicants to be Interviewed

Principals Access System via Internet to Search Resumes & IVR Scores

Database Scores and Rank Orders IVR’s.